

## **PROTECTION OF YOUR PERSONAL DATA**

**This Data Protection Notice (DPN) provides information about the processing and the protection of your personal data.**

**Processing operation:** the Horizon Europe Info days 2021

**Data Controller:** European Commission, Directorate-General for Research and Innovation (*DG RTD*)

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## 1. Introduction

The European Commission is committed to protect your personal data and to respect your privacy. The Commission collects and further processes personal data pursuant to [Regulation \(EU\) 2018/1725](#) of the European Parliament and of the Council on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data.

This Data Protection Notice (*DPN*) explains the reason for the processing of your personal data in the context of the Horizon Europe Info days 2021. It explains the way we collect, handle and ensure protection of all personal data provided, how that information is used and what rights you have in relation to your personal data. It also specifies the contact details of the responsible Data Controller with whom you may exercise your rights, the Data Protection Officer and the European Data Protection Supervisor.

The information in relation to processing operation of data for the participation to the Horizon Europe Info days 2021, undertaken by the Directorate-General for Research and Innovation (DG RTD) of the European Commission, is presented below.

## 2. Why and how do we process your personal data?

Purpose of the processing operation: the Controller collects and further processes your personal data to provide you with information about the Horizon Europe Info days 2021 (*before, during and after*) and to process your application for participation in the Horizon Europe Info days 2021.

Live web-streaming and audio-visual recording will take place at the Horizon Europe Info days 2021 of the designated speakers, and will subsequently be published at <https://www.horizon-europe-infodays2021.eu/>. The audience or non-speaker participants are not recorded individually or in groups.

Participants that do not wish to be part of the above web-streaming and recording/publishing activities have the possibility to turn off their camera to avoid any video recording, and to object to processing of any audio recording by contacting the Controller at the functional mailbox indicated in heading 10.

Your personal data will not be used for any automated decision-making including profiling.

The data controller shall not be held accountable for any processing of personal data that you might carry out on your own initiative during or after the event. For instance, if you decide to take photographs/audio-visual recordings of participants of the Horizon Europe Info days 2021 and/or publish them online, you assume full responsibility for these actions.

## 3. On what legal grounds do we process your personal data?

The Controller will use your personal data in such a manner as he believes is reasonably necessary only for the following purposes and on the following legal basis:

- The processing is necessary for the performance of a task carried out in the public interest or in the exercise of official authority vested in the European Commission;

#### 4. Which personal data do we collect and further process?

The following personal data will be processed:

- User ID;
- IP Address;
- Location of the user: country, region, city, approximate latitude and longitude.

#### 5. How long do we keep your personal data?

The Controller only keeps your personal data for the time necessary to fulfil the purpose of collection or further processing.

Upon expiry of the applicable retention period the Controller will securely destroy your personal data in accordance with applicable laws and regulations.

#### 6. How do we protect and safeguard your personal data?

All personal data in electronic format are stored on the servers of the European Commission.

All processing operations are carried out pursuant to [Commission Decision \(EU, Euratom\) 2017/46](#) of 10 January 2017 on the security of communication and information systems in the European Commission.

In order to protect your personal data, the Commission has put in place a number of technical and organisational measures. Technical measures include appropriate actions to address online security, risk of data loss, alteration of data or unauthorised access, taking into consideration the risk presented by the processing and the nature of the personal data being processed. Organisational measures include restricting access to the personal data solely to authorised persons with a legitimate need to know for the purposes of given processing operations.

The Commission's contractors are bound by specific contractual clauses for any processing operations of your personal data on behalf of the Commission and by the confidentiality obligations deriving from the General Data Protection Regulation ('GDPR' - Regulation (EU) 2016/679).

#### 7. Who has access to your personal data and to whom is it disclosed?

Access to your personal data is provided to the Commission staff responsible for carrying out this processing operation and to other authorised Commission staff according to the "need to know" principle. Such staff abide by statutory, and when required, additional confidentiality agreements.

Where necessary, we may also share your information with service providers for the purposes of organising the Horizon Europe Info days 2021, namely VO COMMUNICATION (BCE/KBO 0447.856.522).

#### 8. What are your rights and how can you exercise them?

You have various rights with respect to our use of your personal data:

- **Access:** The right of access gives you the right to obtain a copy of your personal data.
- **Rectification:** You have the right to have inaccurate personal data rectified and to have incomplete personal data completed.

- **Erasure:** You have the right to have your personal data erased. This right is not absolute and only applies in certain circumstances (for example if your personal data is no longer necessary for the purposes for which it was collected, or when your personal data have been unlawfully processed).
- **Restriction:** You have the right to restrict the processing of your personal data in certain circumstances. This means that you can limit the way that the Commissions uses your personal data where you have a particular reason for wanting the restriction. This may be because you have issues with the content of the information the Commission hold or how the Commission have processed your data.
- **Objecting:** You have the absolute right to object to the processing of your personal data if it is for direct marketing purposes. In others specific circumstances, you also have the right to object to processing of your personal data and to ask us to block, erase and restrict your personal data.

When personal data is processed on the basis of your consent, you may withdraw consent at any time by using the contact details provided below.

## 9. Cookies

Participation at the Horizon Europe Info days 2021 takes place via <https://www.horizon-europe-infodays2021.eu/>, which employs cookies. To learn more about the use of cookies or similar technology please check the cookies policy [here](#).

## 10. Contact information

### - The Data Controller

If you would like to exercise your rights under Regulation (EU) 2018/1725, or if you have comments, questions or concerns, or if you would like to submit a complaint regarding the collection and use of your personal data, please feel free to contact the Data Controller: European Commission, Directorate-General for Research and Innovation (DG RTD), unit B3 at [RTD-ECCA2021@ec.europa.eu](mailto:RTD-ECCA2021@ec.europa.eu).

### - The Data Protection Officer (DPO) of the Commission

You may contact the Data Protection Officer ([DATA-PROTECTION-OFFICER@ec.europa.eu](mailto:DATA-PROTECTION-OFFICER@ec.europa.eu)) with regard to issues related to the processing of your personal data under Regulation (EU) 2018/1725.

### - The European Data Protection Supervisor (EDPS)

You have the right to have recourse (*i.e. you can lodge a complaint*) to the European Data Protection Supervisor ([edps@edps.europa.eu](mailto:edps@edps.europa.eu)) if you consider that your rights under Regulation (EU) 2018/1725 have been infringed as a result of the processing of your personal data by the data controller.